## HUBBARD COMMUNICATIONS OFFICE Saint Hill Manor. East Grinstead. Sussex.

Antral Orgs. City Offices

Processing Depts

HCO BULLETIN OF APRIL 7. 1961 - (ISSUE II)

Franchise

## S.O.P. GOALS MODIFICATION I

On all staff and outside cases without exception the following Goals Standard Operating Procedure will be used.

## S.O.P. Goals Intensives

Use Model Session throughout on assessments and all sessions.

- 1. Go over rudiments carefully.
- Do a Goals Assessment.
   Find out every goal the pc can recall ever having.
   Make a list. Get in particular any secret goals, withheld goals, childhood goals, anti-social goals.
   Go over list with a meter. as per HCO Bulletin of April 6, 1961 and later.
- 3. Convert goal to a terminal. Use HCO Bulletin of April 6, 1961 and later.
- 4. Assess this terminal on the Pre-Havingness Scale from bottom toward top.

  Take level that falls the most.
- 5. Develop an auditing command, preferably five-way bracket, that uses terminal and pre-havingness level. See HCO Bulletin of April 6, 1961 and later HCO Bulletins.
- 6. Run the command until tone arm becomes inactive for at least twenty minutes.
- 7. Go one down on the Pre-Havingness Scale. (DELETED).

  Develop a command for next level that falls. (DELETED).
- 8. Run the command until the tone arm becomes less active. (DELETED).
- 9. Return to first commands and run them (the first level found). (DELETED).

  Alternate the higher and one down level commands, ten minutes of one level,
  ten minutes or so of the other level. (DELETED).
- 10. When the tone arm loses its action on these commands and tends to stick, no matter whether high or low arm (20 minutes is a good test), RE-ASSESS TERMINAL ON PRE-HAVINGNESS SCALE from bottom up until a new level falls.
- 11. Proceed as in Steps 5 to 11.
- 12. When the first terminal selected and the goal produce no needle action and seem flat, return to Goals assessment, add any new goals pc has now, RE-ASSESS GOALS. Proceed from Steps 5 to 12.
- 13. When tone arm stabilizing around clear read, LOCATE HAVINGNESS PROCESS from the 36 Presessions. (May be done earlier.)
- 14. Add the havingness process into the processes run, using it at appropriate places (certainly at session end) while continuing goals S.O.P.
- 15. When havingness process has been used for a couple of sessions to help goals S.O.P. find the CONFRONT PROCESS.
- 16. Add the Confront Process into the Model Session.
- 17. If you run out of goals, get a NEW LIST OF GOALS from the pc and proceed as above.

L. RON HUBBARD.

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